

## **NEW ONTARIO CERTIFICATE OF APPROVAL (AIR) REQUIREMENT**

Updated as of April 15, 2009

Dear Sir or Madam:

Ontario's new (as of March 09) simplified Certificate of Approval process is only available for auto refinish spray booths. All facilities **MUST** possess a valid Certificate for waterborne or different paints if they are using those products or planning to soon. Addition of a new booth will also trigger an application. Shops can apply through the [www.ene.gov.on.ca](http://www.ene.gov.on.ca) web site online or can call the association at 1 866 309 4272 with any questions. Often, shops request the association handle their application.

Please find below a list of the information that is required to complete a Certificate of Approval (Air) application for auto refinish paint spray booths (PSB) using the new application process.

- 1) Full Company Name (Ltd. Inc., address, contact name and position)
  
- 2) Do you have a previously issued Certificate of Approval?
  
- 3) When was your current booth constructed?
  
- 4) Have you received an Officer's Order, Offense Order or other demand?
  
- 5) Number of paint spray booths
  
- 6) Type of paint (Solvent or Waterbase or Both)
  
- 7) Number of mix rooms where no spraying takes place
  
- 8) Number of prep stations where no spraying takes place
  
- 9) Does the booth(s) have more than one exhaust stack?
  
- 10) Is the booth a water wash filtration type?

- 11) What is the filter area of the spray booth?
- 12) What are the booth inner dimensions? (length, width, height)
- 13) Stack exhaust type (straight, velocity, rain ring etc)
- 14) Does the stack discharge vertically?
- 15) Stack height above grade
- 16) Stack height above roof
- 17) Shape of the exhaust stack (conical, rectangular, square etc)
- 18) Exit diameter of stack
- 19) Volumetric rate of exhaust (cfm#)
- 20) Shortest horizontal distance from the stack to closest property line
- 21) Building dimensions (length, width, height)
- 22) Minimum horizontal distance from the building to the closest property line  
(Possibly more questions if distance is below 5 meters)
- 23) Distance from the nearest stack to the property line of the closest point of reception
- 24) Are you in a multi-tenant building?  
(There are more questions to send you if answer is yes)
- 25) Highest amount of paint sprayed in a 30-minute period (in litres)

26) What is the name of the paint? (Sherwin, Akzo, BASF, DuPont, PPG etc.)

27) Does the spray paint booth operate more than 10 hours in a 7-day period?

28) Your hours of operation

29) Adjacent land-use zoning classification

30) What is classification of your site (rural, urban or suburban)

31) Describe any associated equipment and fuel used and thermal input  
(heaters measured in BTU, etc.)

All paperwork including maps and drawings that you have forwarded **MUST** be attached to the actual application when submitted. You can however, forward the answers to the questions for now.

***Mailing address:***

*Motive Power Training Centre, HARA  
606 Rennie Street Hamilton, ON L8H 3P5*

***Phone:*** 1-866-309-4272

***Fax:*** 905-545-3440

***E-mail:*** [info@ciia.com](mailto:info@ciia.com)

***Compliance help web site:*** <http://www.autobodyhelp.ca>

***Industry site:*** <http://www.ciia.com>

Also, there is a requirement that your painter(s) and one management person must take a specified training course. The course is available from HARA and is a cd-rom in a manual that is sent to you. It usually takes 2-2.5 hours to do and can be done at home or work. The exam in the manual is sent back for marking. A successful pass mark is 70%. Cost of the manual is \$150.00 plus GST per student.

Please call the office with any questions and we can guide you through this process.

Best wishes,

John Norris, Executive Director

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